



Manager, Volunteer Services

Position Type: Full Time Permanent

Location: 60 Archibald Street, Winnipeg

Habitat for Humanity Manitoba is looking for a 'people' person who can connect with our volunteers and ensure they feel valued and important. This job does include desk work in coordinating and planning, but at its core, it involves ensuring every volunteer has a positive and meaningful experience.

Habitat for Humanity Manitoba has an exciting opportunity for a Manager, Volunteer Services to join its team. We are a non-profit organization whose mission is to build safe, decent and affordable homes for purchase by low-income working families.

Reporting to the Senior VP, Program Delivery you will oversee the volunteer program including the recruitment, engagement, and retention of volunteers.

The right person for this job will have a combination of the following skills, interests, and assets:

- A certificate or diploma in Volunteer Management or a related field is preferred.
- At least 2 years experience working in the field of volunteer management.
- Familiar with best practices in volunteer management.
- Excellent interpersonal, verbal and written communication skills, including experience speaking in public.
- Exceptional problem solving skills.
- Enjoy building relationships and developing partnerships in the community.
- Ability to work in a fluid team environment.
- Highly organized and able to independently manage time and tasks.
- Proficient in Microsoft Windows/Office programs and volunteer management software.
- Hold a valid driver's license; have use of a personal vehicle.

By joining Habitat for Humanity Manitoba you will find yourself working for an organization that is committed to empowering low-income, working families through affordable homeownership. This rewarding career is more than just a job, it is the opportunity to be part of an organization that is changing lives.

Competitive compensation and benefits package offered.

Submit your letter of interest and resume to lstgodard@habitat.mb.ca, Attn: Steve Krahn, by end of day Monday, March 25th.